

## **DOCUMENTING OUR MINISTRIES**

**MINISTRY:** EUCHARISTIC VISITOR

**COORDINATOR:** MARLA MCGARRY LAWRENCE

**DATE OF THIS DOCUMENTATION UPDATE:** 29 JAN 2009

### **MINISTRY DESCRIPTION:**

Eucharistic Visitors take Holy Communion to members of the community who are unable to attend Sunday worship due to illness, accident, hospitalization, infirmity, or other extenuating circumstances.

### **Position Requirements:**

- Recommendation of the Rector
- Must be a committed member of St. Michael & All Angels Episcopal Church and faithful in Sunday attendance
- Personal piety centered around the Eucharist
- Support the program of the church
- Have a manner of life appropriate for this ministry
- Must be at ease with people in a variety of situations and a sensitivity to other person's reality
- Comfortable with extemporaneous prayer
- Willing to undergo training in pastoral care and sacramental theology as appropriate for this ministry
- Willing to attend Diocesan SAFE Conduct training
- Willing to commit to continuing education, especially regarding pastoral and/or spiritual care and interpersonal relationships

### **Responsibilities:**

1. Communicate availability for service by the 15<sup>th</sup> day of the current month for the following month.
2. Communicate ahead of time with person to receive Holy Communion or the caregiver.
3. Pray for the person who is to receive Holy Communion.
4. Return communion kit to the church as soon as possible after administering the sacrament.
5. Notify Deacon Marla or the church if a schedule change is to be made
6. Attend Eucharistic Visitor meetings as scheduled.
7. Notify Deacon Marla or Father John if anything unusual transpires during the visit that needs to be reported while being mindful of the confidential nature of this ministry.