

DOCUMENTING OUR MINISTRIES

MINISTRY: SPECIAL RECEPTIONS COORDINATORS

DATE OF THIS DOCUMENTATION UPDATE: JUNE 2008

MINISTRY DESCRIPTION:

Special Reception Coordinators take the leadership in planning, staffing, and hosting parish festive reception held throughout the year. Currently these receptions include

Month (Date)	Liturgical Calendar	Event
January	Epiphany	Feast of Lights
February-March	Shrove Tuesday	Pancake Supper
March-April	Maundy Thursday	Agape Dinner
March-April	Easter Vigil	Vigil Party
March-April	Easter Day	Festive Reception
April-May	Springtime	Women's Tea
May-June	Pentecost	Festive Reception (w/ cake)
May-June	Prelude to the Bishop's Visit	Catechumenate Dinner
May-June	Bishop's Visit	Festive Reception
July	Sunday near 4 th of July	Apple Pie Reception
September	Labor Day Sunday	Ice Cream Sundaes
September	St. Michael's Day	Festive Reception
November	All Saints Sunday	Festive Reception
December	Lessons and Carols (x2)	Festive Reception (x2)
December	Christmas Eve after 4:00 Svc	Festive Reception
December	Christmas Eve after 6:00 Svc	Festive Reception
December	Christmas Eve after 11:00 Svc	Festive Reception
December	Christmas Day	Festive Coffee Hour

Ways of being involved would include coordinating an event, helping set up, serving, cleaning up, and decorating.

Gifts, experience and/or expertise that are helpful in this ministry include organization, creativity, willingness to set up, clean up, or serve, availability of time for the specific event.

Most of these events occur on weekends, but sometimes coordinators need to be available either during the day or in the evening, depending on the event.